

1632 Kanawha Blvd. E. Charleston, WV 25311
employment@psimedinc.com

APPLICATION FOR EMPLOYMENT



LOCATION DESIRED

PERSONAL DATA

Name _____
Last First MI

Address _____
Street City State Zip

Telephone _____ Email Address _____

If hired, can you provide proof that you are eligible to work in the United States? Yes No

Have you ever been convicted of a felony? Yes No If yes, complete the following:

Date _____ Place _____ Nature of Crime _____

GENERAL DATA

Position Applied For _____

Salary Desired _____ Date Available _____

Have you ever been employed by PSIMED? Yes No If yes, when _____

EDUCATION

Name and Address		Course of Study	Did you Graduate?	Last Year Completed	List degree(s) Completed
High School			Yes No	1 2 3 4	
Business or Trade School			Yes No	1 2 3 4	
College or University			Yes No	1 2 3 4	
Graduate School or Other			Yes No	N / A	

Please list Publications,
Conference Presentations
or other Honors

EMPLOYMENT RECORD

Account for all periods, starting with your most recent job. Include unemployment and service in the United States Armed Forces.

May we contact your current/most recent employer? Yes No

Employer		Dates Employed	From	To
Address		Salary	Starting	Final
Telephone/Email		Reason for Leaving		
Job Title		Supervisor		
Duties Performed				

Employer		Dates Employed	From	To
Address		Salary	Starting	Final
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Address		Salary	Starting	Final
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Job Title		Supervisor		
Duties Performed				

U. S. Veteran?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Branch of Service	
Training Received		Rank Upon Discharge	

**** PLEASE ATTACH PROFESSIONAL RESUME AND COVER LETTER WITH THIS APPLICATION**

PROFESSIONAL REFERENCES (OTHER THAN IMMEDIATE SUPERVISOR)

List three professional work references from employers listed on previous page, work history. These people must be familiar with your work history and personal character.

Complete Name and Title			
Business Name		Email	
Business Address		Telephone	
Home Address		Telephone	

Complete Name and Title			
Business Name		Email	
Business Address		Telephone	
Home Address		Telephone	

Complete Name and Title			
Business Name		Email	
Business Address		Telephone	
Home Address		Telephone	

EMPLOYER'S STATEMENT

PSIMED is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, disability, or veteran status. We assure you that your opportunity for employment with PSIMED depends solely on your qualifications.

APPLICANT'S STATEMENT

I understand that PSIMED follows an "employment at will" policy, meaning that I or the PSIMED may terminate employment at any time for any reason consistent with applicable state or federal laws. This "employment at will" policy cannot be changed verbally or in writing unless the change is specifically authorized in writing by the Human Resource Manager of this organization. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of unauthorized aliens and that all persons hired must submit satisfactory proof of employment authorization and identity. Failure to submit such proof will result in denial of employment.

I understand that PSIMED will thoroughly investigate my work and personal history and verify all data given on this application, on related documents, and in interviews. I authorize all individuals, schools, and firms named herein, except my current employer if so noted, to provide any work-related information requested about me, and I release them from all liability for damage in providing this information.

I certify that all the statements herein are true. I understand that any falsification or willful omission shall be sufficient cause for refusal of employment or dismissal.

Your signature: _____ Date: _____

Please indicate position locations of interest:

ADULT FACILITIES		JUVENILE FACILITIES	
Anthony Correctional Center, Neola		Donald R Kuhn Juvenile Center, Julian	
Denmar Correctional Center, Denmar		Gene Spadaro Juvenile Center, Mt. Hope	
Huttonsville Correctional Center, Huttonsville		Robert Shell Juvenile Center, Barboursville	
Lakin Correctional Center, West Columbia		Rubenstein Center, Davis	
Martinsburg Correctional Center, Martinsburg		Sam Perdue Juvenile Center, Princeton	
McDowell Correctional Center, Welch		Tiger Morton Juvenile Center, Institute	
Mt. Olive Correctional Complex, Mt. Olive		Boone/Lincoln/Logan Youth Report Center	
Northern Correctional Facility, Moundsville		Brooke/Hancock Youth Report Center, Weirton	
Ohio County Correctional Center, Wheeling		Cabell Co. Youth Report Center, Huntington	
Parkersburg Correctional Center, Parkersburg		Harrison Co. Youth Report Center, Clarksburg	
Pruntytown Correctional Center, Pruntytown		Jefferson Co. Youth Report Center, Ranson	
Salem Correctional Center, Salem		Kanawha Co. Youth Report Center, Charleston	
St. Marys Correctional Center, St. Marys		Marion Co. Youth Report Center, Fairmont	
		Mason Co. Youth Report Center, Pt. Pleasant	
		Mercer Co. Youth Report Center, Princeton	
		Putnam Co. Youth Report Center, Winfield	
		STARS Youth Report Center, Martinsburg	
		Wood Co. Youth Report Center, Vienna	
		Chick Buckbee Juvenile Center, Romney	